

How to Delete an ASO Location

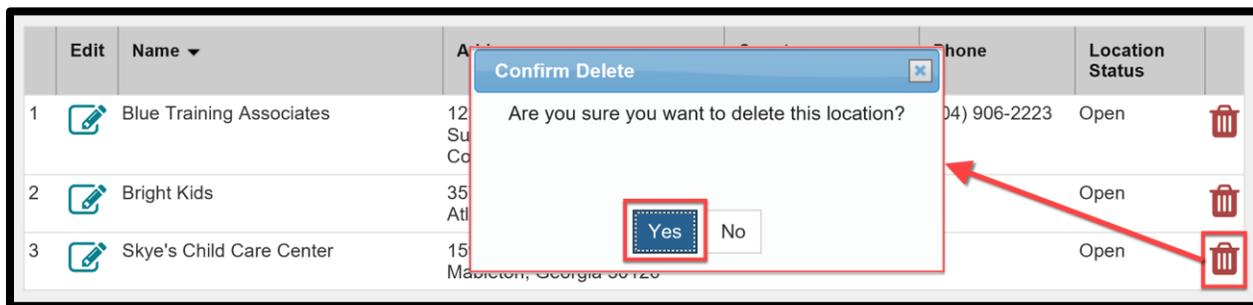
1. Log in to GaPDS as an ASO Admin, click on the “ASO” tab, and select “Locations”.



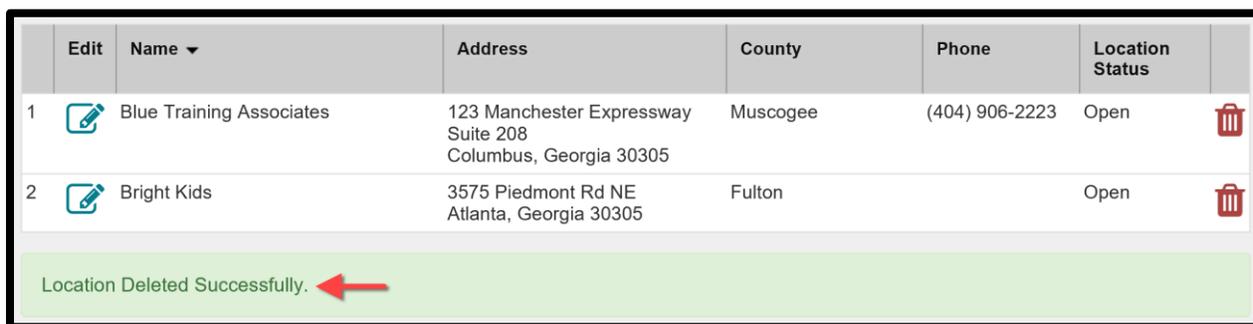
2. Enter a search criteria to find the location that needs to be deleted.
3. Click on the “Delete Location” (trashcan) icon next to the location.

Edit	Name	Address	County	Phone	Location Status	
1	Blue Training Associates	123 Manchester Expressway Suite 208 Columbus, Georgia 30305	Muscogee	(404) 906-2223	Open	
2	Bright Kids	3575 Piedmont Rd NE Atlanta, Georgia 30305	Fulton		Open	
3	Skye's Child Care Center	1590 Pine Tree Way Mableton, Georgia 30126	Cobb		Open	

4. Click “Yes” on the confirm deletion popup.



5. The Location is successfully deleted.



Note (1): ASO Trainer Admins and ASO Trainers cannot delete ASO Locations.

Note (2): If the ASO location is associated with an open session with registered participants, the location cannot be deleted.

My Locations

Location cannot be deleted as there are session(s) associated with it.

Search Location Records

Location Type:

Address:

Location Status:

Approved Sponsor Organization:

City:

State:

Name:

Zip Code:

County:

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Bright from the Start: Georgia Department of Early Care and Learning